



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

RR Road, Cristobal Street, Paco, Manila, Philippines 1007
Trunk line: 689-7750 Direct line: 563-9365 & 563-9395



NOTICE TO PROCEED

March 05, 2019

PO No.

19-00148-CSE

NOA No.

2019-PSNOA45-BACNOA10-PS

MS. JULIEFER S. BAREJA

CENTER POINT SALES & TRADING INC.

6/F Sky Tower 1 Bldg., No. 68 Dasmariñas St.,

Binondo Manila

Telephone No/s.: (02) 242-4245 to 46/ (02) 241-8023

Fax No.: (02) 242-3471

Email add: cpstisalesdepartment@gmail.com

Dear Ms. Bareja:

The attached Purchase Order having been approved, notice is hereby given to **CENTER POINT SALES & TRADING INC.** that performance on **Supply and Delivery of Wrapping Paper, Kraft for the Procurement Service** for the following items under **PB 19-001-10** shall commence effective on the date of receipt of this Notice:

| LOT NO. | ITEM/DESCRIPTION | QTY | UOM | UNIT PRICE | AMOUNT |
|---------|---|--------|-------|------------|---------------|
| 1 | WRAPPING PAPER, KRAFT, fifty (50) sheets per pack, Twenty (20) packs per bundle | 12,083 | packs | P148.88 | P1,798,917.04 |

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,


ELISA MAY ARBOLEDA - CUEVAS
Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____



COPY FOR SUPPLIER 519PH422

CONTRACT/PURCHASE ORDER

No. **PO19-00148 -CSE**

CENTER POINT SALES & TRADING, INC.

February 28, 2019

To: 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasnarinas St.,

Date _____
 Reference: **PUBLIC** 19-001-10
BIDDING No. 01/29/19
 Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. ~~XXX~~ dated ~~XXX~~ subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|---------------------|---|--------|------|------------|-----------------------|
| 1 | <p>WRAPPING PAPER, kraft, 65gsm (-5%), size: width: 914.4mm(36"), length: 1,219.4mm(48"), 50 sheets per pack Brand: POINTER</p> <p>For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order.</p> <p>Delivery shall conform with the minimum labeling requirements under R.A. 7394</p> <p>The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337,</p> | 12,083 | PACK | 148.88 | 1,798,917.04 |
| TOTAL AMOUNT | | | | | ₱ 1,798,917.04 |

03-050148

PLACE OF DELIVERY:
 please see above address

DELIVERY INSTRUCTIONS:
 please see above instructions

FUNDS AVAILABILITY CERTIFIED BY:

ALLAN RAUL M. CATALAN

Accountant
 ACCOUNTANT

DATE

AUTHORIZED BY:

ELISA MAY ARBOLEDA - CUEVAS

Director
 DIRECTOR

DATE

CENTER POINT SALES & TRADING, INC. and accepted subject to the Terms and Conditions enumerated at the back hereof.
Ms. Juliette S. Bareja

NAME OF SUPPLIER

AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR SUPPLIER



COPY T. MAR. 5 19:44:23

CONTRACT/PURCHASE ORDER

No. **PO19-00148 -CSE**

CENTER POINT SALES & TRADING, INC.

February 28, 2019

To: 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasmarinas St.,

Date _____
 Reference: **PUBLIC** 19-001-10
BIDDING No. _____
 Date of PB: 01/29/19

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|---------------------|--|-----|------|------------|-----------------------|
| | <p>Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form And be read and construed as part of this Purchase Order;</p> <p>a)The Supplier's Bid, including the Technical and Financial Proposals, and all other documents/ Statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b)The Schedule of Requirements;</p> <p>c)The Technical Specifications;</p> <p>d)The General Conditions of Contract</p> <p>e)The Special Conditions of Contract;</p> <p>f)The Performance Security, and</p> <p>g)The Entity's Notice of Award</p> <p>DELIVERY INSTRUCTIONS: 1st Batch - 2,020 packs - within thirty(30) calendar days from receipt of NTP 2nd Batch - 2,020 packs - within thirty (30) calendar days</p> | | | | |
| TOTAL AMOUNT | | | | | P 1,798,917.04 |

03-05-0148

| | |
|--|--|
| PLACE OF DELIVERY: please see above address | DELIVERY INSTRUCTIONS: please see above instructions |
| FUNDS AVAILABILITY CERTIFIED BY: ALLAN RAUL M. CATALAN ACCOUNTANT | AUTHORIZED BY: ELISA MAY ARBOLEDA CUEVAS DIRECTOR |
| DATE _____ | DATE _____ |

| | | | |
|--|--|---------------------|----------------|
| CENTER POINT SALES & TRADING, INC. NAME OF SUPPLIER | Ms. Juliefer S. Bareja AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) | DATE RECEIVED _____ | DUE DATE _____ |
|--|--|---------------------|----------------|

COPY FOR: SUPPLIER



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

COPY FOR SUPPLIER

CONTRACT/PURCHASE ORDER

No. **PO19-00148 -CSE**

CENTER POINT SALES & TRADING, INC.

February 28, 2019

To: 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasnarinas St.,

Date _____
 Reference: **PUBLIC** 19-001-10
BIDDING No. 01/29/19
 Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX dated XXX subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|---------------------|--|-----|------|------------|-----------------------|
| | thereafter 3rd Batch - 2,020 packs - within thirty (30) calendar days thereafter 4th Batch - 2,020 packs - within thirty (30) calendar days thereafter 5th Batch - 2,020 packs - within thirty (30) calendar days thereafter 6th Batch - 1,983 packs - within thirty (30) calendar days thereafter PROJECT SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo (Rizal), Imus, Cavite and Pampanga. | | | | |
| TOTAL AMOUNT | | | | | ₱ 1,798,917.04 |

| | |
|---|--|
| PLACE OF DELIVERY: please see above address | DELIVERY INSTRUCTIONS: please see above instructions |
| FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT _____ DATE _____ | AUTHORIZED BY: <u>[Signature]</u> 2/1/19 <u>ELISA MAY ARBOLEDA - CUEVAS</u> DIRECTOR _____ DATE _____ |
| CENTER POINT SALES & TRADING, INC. NAME OF SUPPLIER _____ | Ms. Juliefer S. Bareja AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) _____ DATE RECEIVED _____ DUE DATE _____ |

COPY FOR SUPPLIER